

FAUQUIER COUNTY GOVERNMENT AND PUBLIC SCHOOLS

**PROCUREMENT DIVISION**

320 Hospital Drive, Suite 23

Warrenton, Virginia 20186

Phone: 540.422.8350

Fax: 540.422.8355

**NOTICE OF VENDOR DISCOUNT**

DATE: September 23, 2015

COMMODITY NAME: Local Vendor Discount Program

CONTRACT NUMBER: 30-16ck-WH

SUPERSEDES: N/A

CONTRACT PERIOD: September 16, 2015 through June 30, 2016

RENEWAL OPTIONS: Yearly

CONTRACTOR(s): **White Horse Wash, LLC dba White Horse Auto Wash**  
111 W Lee Highway  
Warrenton, VA 20186  
Phone: 540-717-2705  
Contact: Garrett Giles – 540-349-3305  
Email: garrett@whitehorseautowash.com

TERMS: Net 45 days

DELIVERY: N/A

FOR FURTHER INFORMATION CONTACT: Colleen Keener, Senior Buyer  
Phone: 540.422.8350

NOTICE TO ALL FAUQUIER COUNTY GOVERNMENT AND PUBLIC SCHOOL  
USING DEPARTMENTS: This contract is the result of a discount offered by the  
vendor. No single purchase/service shall exceed \$5,000 and its use must follow  
the FCG&PS Procurement Policy/Procedures for the purchase of the  
commodity listed herein. Please see the reverse side of this notice for further  
instructions regarding this contract.

## INSTRUCTIONS

1. **Orders:** All FCG&PS Using Departments must order services listed by issuing FCG&PS Purchase Orders per FCG&PS Procurement Procedures Manual. An extra copy of the Procedures Manual can be obtained by calling Procurement at (540) 422-8351 or 8352
2. The applicable contract number, vendor number, estimated total dollar amount (can be done as a “Not to exceed” estimated figure), contact person with phone number, and billing/delivery address must be shown on each purchase order for Finance & Contractor use.
3. Inspection on delivery and approval of contractor’s invoice is the responsibility of the receiving using department.
4. Any complaint as to quality of goods or services, faulty or delinquent delivery, or violation of contract provisions by contractor shall be reported to Procurement for handling with the Contractor. All complaints must be submitted in writing and can be forwarded to Procurement via email, fax or courier.
5. **Pricing:**

Choose one of the following two Options:

Exterior Only w/ Triple Foam & Towel Dry: \$10.00

Full Interior Vacuum-Wipe Down/Exterior Cleaning w/ Tire Shine/Towel Dry: \$20.00